

<b>Title of Report:</b>	<b>Pharmaceutical Needs Assessment</b>
<b>Report to be considered by:</b>	The Health and Wellbeing Board
<b>Date of Meeting:</b>	26 <sup>th</sup> March 2015

**Purpose of Report:** This report sets out the outline of the Pharmaceutical Needs Assessment (PNA). It states what will be included in the PNA, the methodology that has been used and the timeline for delivery of the project. The Consultation period for the PNA in West Berkshire ended 16th January and this report now includes the key issues identified from the consultation and the final amended PNA to be agreed and published.

**Recommended Action:** To approve the final document following consultation and revisions

<i>When decisions of the Health and Wellbeing Board impact on the finances or general operation of the Council, recommendations of the Board must be referred up to the Executive for final determination and decision.</i>		
<b>Will the recommendation require the matter to be referred to the Council's Executive for final determination?</b>	Yes: <input type="checkbox"/>	No: X

<b>Health and Wellbeing Board Chairman details</b>	
<b>Name &amp; Telephone No.:</b>	Marcus Franks (01635) 841552
<b>E-mail Address:</b>	<a href="mailto:mfranks@westberks.gov.uk">mfranks@westberks.gov.uk</a>

<b>Contact Officer Details</b>	
<b>Name:</b>	Lise Llewellyn
<b>Job Title:</b>	Director of Public Health
<b>E-mail Address:</b>	<a href="mailto:Lise.Llewellyn@bracknell-forest.gov.uk">Lise.Llewellyn@bracknell-forest.gov.uk</a>

# Executive Report

---

## 1. Policy Context

- 1.1 PNAs are useful for the NHS to help make decisions on which NHS funded services need to be provided by local community pharmacies. Their services are part of the local healthcare provision, Public Health and affect NHS budgets.
- 1.2 Each Health and Well-being Board must in accordance with Department of Health regulations —
  - (a) assess needs for pharmaceutical services in its area, and
  - (b) publish a statement of its first assessment and of any revised assessment
- 1.3 The PNA will provide information on the current pharmaceutical services in Berkshire and identify gaps in the current service provisions, taking into account any known future needs.

## 2. Purpose of the PNA

- 2.1 The PNA will be used by the NHS to commission pharmaceutical services in Berkshire. It will also be used by the Public Health and Wellbeing team in West Berkshire Council to commission local services.

## 3. PNA Consultation in West Berkshire

- 3.1 Each of the six unitary authorities across Berkshire has developed a PNA for its area and have gone out to consultation. The formal second consultation period West Berkshire commenced in September 2014 and ended on the 16<sup>th</sup> January 2015.
- 3.2 It should be noted that the PNA included in its development a survey of users, which informed the draft recommendations of the PNA. In total there were 2048 user responses across Berkshire – with 275 from West Berkshire. The second stage of consultation was focussed on getting views on the document.
- 3.3 The consultation in West Berkshire broadly consisted of:
  1. The PNA and the consultation were published on West Berkshire Council's website in October/November 2014 and on the West Berkshire Health Watch Website.
  2. From November 2014, letters were sent to West Berkshire's GPs - signed by the Head of Public Health and Wellbeing for West Berkshire, and circulated by the Manager of Newbury & District Clinical Commissioning Group - inviting them to complete the survey.
  3. In November 2014, letters were sent to West Berkshire Pharmacies - signed by Head of Public Health and Wellbeing West Berkshire for circulation to the pharmacies by the Berkshire Local Pharmaceutical Committee – inviting them to complete the survey.

4. In December 2014, letters were sent to neighbouring chairmen of Health and Wellbeing Boards - signed by Chairman of the West Berkshire Health and Wellbeing Board, encouraging them to complete the survey.
5. Liaison with Health Watch by West Berkshire Head of Public Health and Wellbeing to promote the survey to increase uptake.

#### **4. What to expect in the PNA**

- 4.1 There is one PNA document for each Unitary Authority in Berkshire.
- 4.2 The document contains:
  1. Existing pharmaceutical services in Berkshire mapped against population
  2. A review of the demography and Joint Strategic Needs Assessment (JSNA) - used to identify health needs of the population
  3. Users' views obtained through a questionnaire for the public using pharmacy services.
  4. Professional views obtained through questionnaire for the pharmacists
  5. Key stakeholders input through steering group
- 4.3 The Draft report was sent to the Health and Wellbeing Board for approval before sending it out for stakeholder consultations.
- 4.4 The final report with recommendations is presented to the Health and Wellbeing Boards in Berkshire for approval before publication.
- 4.5 The following stakeholders were consulted:
  - Local Pharmaceutical Committee for Berkshire
  - Berkshire Local Medical Committee
  - Berkshire CCGs
  - Any persons on the pharmaceutical lists and any dispensing doctors list for Berkshire population
  - Any (Local Pharmaceutical Services) LPS chemist with whom NHS England has made arrangements for the provision of any LPS for Berkshire population
  - Local Health Watch organisations and other patient, consumer or community groups with an interest in the provision of pharmaceutical services in Berkshire
  - NHS Trusts
  - Thames Valley NHS England Area Team
  - Neighbouring Health and Wellbeing Boards

## 5. Timelines:

Milestones	Deadline	Completed?
User and pharmacist surveys	Summer 2014	Summer 2014
Writing first draft and outline paper to HWBB	September 2014	September 2014
Consultation period	September - December 2014	Completed mid-January 2015
Analysis of consultation results	January 2015	January 2015
Final report	January 2015	January 2015

## 6. Consultation responses

Whilst the number of written responses were very limited - only 16 responses were received from major stakeholders (e.g Local Medical Committee, Local Pharmaceutical Committee, neighbouring Health and Wellbeing boards. The major areas highlighted in the responses were:

- Need to identify and publish the individual opening hours of pharmacies in the area and map against local GP opening hours – *this has been included in the final document (see appendix 3)*
- Need to give further description on the population growth and specific housing developments - *amendments to demographic profile undertaken*
- Need to clarify future needs and any gaps that may occur – *addressed in recommendations*
- Need to clarify that the assessment covers community pharmacy, appliance contractors and dispensing doctors – *page 3 amended*

## 7. References:

1. Department of Health: Pharmaceutical Needs Assessment Information Pack May 2013 <https://www.gov.uk/government/publications/pharmaceutical-needs-assessments-information-pack> (last accessed on 5th November 2013)
2. UK Legislations: National Health Service (Pharmaceutical and Local Pharmaceutical Services) Regulations 2013 <http://www.legislation.gov.uk/ukxi/2013/349/regulation/8/made> (last accessed on 5th November 2013)

## Appendices

---

Appendix A - Detailed Consultation responses

Appendix B - Pharmaceutical Needs Assessment document for West Berkshire (circulated electronically only)